

Application for Vehicle Salesman's License

Type of License: New Transfer Corrected Duplicate

↑ Name of Applicant - First Middle Last Suffix (Jr., Sr., III, etc.)

Street Address City State Zip Code

Date of Birth Driver License Number and State of Issuance Social Security Number Home Telephone Number

Background Questions for Applicant:

Yes No

1. Have you ever applied for or been licensed as a salesman or a dealer in this or any other state? If **"yes"**, please indicate:
 License type: _____ Lic. # _____
 Business Name: _____ State: _____ Exp. Date: _____

2. Do you currently hold a dealer, salesman, or title service license issued in this or any other state? If **"yes"**, please indicate:
 License type: _____ Lic. # _____
 Business Name: _____ State: _____ Exp. Date: _____

3. Is there any administrative action, including suspension, revocation, refusal, or fines pending against any of the above licenses? If **"yes"**, give a detailed statement on a separate sheet. Include type of license, type and date of action, business name and license number, and a full explanation.

4. Have there ever been any administrative actions, including suspension, revocation, refusal, or fines pending against any license you have held? If **"yes"**, give a detailed statement on a separate sheet. Include type of license, type and date of action, business name and license number, and a full explanation.

5. Have you ever been convicted of a crime **other than a traffic violation**? If **"yes"**, submit dispositions of charges from the court; give a detailed statement of charges, include dates and circumstances surrounding the incidents; **and** if you are currently or have been on parole or probation in the past, submit a statement from your parole or probation officer. This statement must indicate the terms and your current compliance with the terms of your probation.

Certification of Applicant: I certify, under penalty of perjury, that the statements made herein are true and correct to the best of my knowledge, information and belief. I also certify that I am familiar with the motor vehicle licensing laws and other laws of Maryland governing the conduct of motor vehicle salesman and will cooperate with the Motor Vehicle Administration in the enforcement of the applicable provisions of the Transportation Article and the agency regulations and that I will engage in the business of selling motor vehicles or trailers only for the dealer(s) for which the Dealer Licensing has so authorized.

Full Signature of Applicant: _____ Date: _____

Certification of Dealer: It is certified that the above named person is employed and duly appointed as a salesman by the undersigned, a licensed motor vehicle dealer. I/we assume responsibility for making certain the sales applicant does not sell vehicles until this application has been approved and a license has been issued.

Important Notice to Dealership: This is not a license to sell vehicles. This form must be approved by the MVA. Once approved, the employing dealer will receive a computer license authorization, which the salesperson will take to an MVA office. He/She will pay the appropriate fee, have their photo taken, and be issued a photo vehicle sales license. The sales applicant may not sell vehicles until the sales license is issued.

↑ Full Name of Dealership (Include corporate name and trade name) Dealer Number/Soundex

Dealership Street Address City State Zip Code

Dealership Contact (Full Name) Title Phone Number

Signature of Owner, Partner or Officer of Corporation Date

MVA Use Only: Cash Check App. Verified by: _____

Application: Approved Rejected By: _____ Date: _____



MVA Criminal Record Request Form

Please place your photo driver's license below and photocopy.

By my signature, I authorize the Motor Vehicle Administration to perform a criminal background check.

Signature

Date

Name of Business

Type of License: Dealer Salesman Professional Driver Instructor Title Service Agent Other

Instructions for Criminal Background Request

This form is to be used for the processing of your Maryland criminal background check. At the present time no fee will be charged for this service.

Maryland Residents:

This form must accompany all applications from licensees or anyone with a financial interest in a business.

- Photocopy a clear legible copy of either your Maryland Photo Driver's License or a Maryland Photo ID card on the front of this form.
- If you have a change of address that does not appear on your license or your ID, please note it on the form.
- Sign the photocopy.
- The photocopy which contains your original signature must be submitted with your application to the Motor Vehicle Administration.

Out of State Residence:

- Applicants will be required to request Criminal Justice Information System background checks from the appropriate Law Enforcement Agency in their state of residence.
- The background checks should not be sent directly from the appropriate Law Enforcement Agency to the Motor Vehicle Administration.
- For identification purposes you must submit a clear legible copy of your out-of-state driver's license or a Photo ID on this form.

MVA Use Only: